



福慧佛教文化中心
Fu Hui Buddhist Cultural Centre

ANNUAL REPORT

2020



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1 ORGANIZATION PROFILE

FU HUI BUDDHIST CULTURAL CENTRE was registered as a society on 2 July 1987 and under the Charities Act on 12 October 1994.

Charity Registration Number	: 1051
Unique Entity Number	: UEN S87SS0075A
Registered Address	: 105 Punggol Road, Singapore 546636
Banker	: United Overseas Bank Limited, Parkway Parade Branch Standard Chartered Bank(s) Ltd
Auditor	: Robert Yam & Co PAC
Honorary Legal Advisors	: Mr Khor Thiam Beng, Mr Khor Wee Siong
Executive Committee	: The Executive Committee for the term from 19 June 2017 to 31 March 2021 was elected at the Extraordinary General Meeting held on 17 June 2017.

No.	FU HUI BUDDHIST CULTURAL CENTRE (2017 – 2021)		Board Meeting Attendance in Year 2020
1	President	Venerable Kuan Yan, <i>BBM</i>	2/2
2	Vice President	Mdm Seah Choo Keong	0/2
3	Honorary Secretary	Ms Marie Seah Li Kheng	2/2
4	Honorary Assistant Secretary	Mr Teo Geok Heng	2/2
5	Honorary Treasurer	Mr Toh Yew Teck	2/2
6	Honorary Assistant Treasurer	Ms Mabel Lim May Poh	2/2
7	Committee Member	Mr Toh Seng Poh	2/2
8	Committee Member	Ms Kwang Siew Lang	2/2
9	Committee Member	Ms Lim Siew Hong	2/2

CHANGE OF NAME to “FU HUI BUDDHIST CULTURAL CENTRE”

Pursuant to regulation 9 of the Societies Regulations (Rg 1), the Registrar of Societies has, under section 11(1) of the Societies Act, approved the change of name of “Buddhist Cultural Centre” to “FU HUI BUDDHIST CULTURAL CENTRE” with effect from 3rd September 2013.

The gazette notification effecting the change of name from “Buddhist Cultural Centre” to “FU HUI BUDDHIST CULTURAL CENTRE” was published in the Government Gazette, Electronic Edition on 12/09/2013 vide Notification Number 2308.

1.1 Vision

Creating a Community of Individuals with Righteous Minds and leading Righteous Lives.

1.2 Mission

To enable members to be more Mindful, as well as work towards achieving Harmonious and Cohesive Living through the Buddhist teachings (Dharma).

1.3 Objectives

- To promote mutual understanding among world cultural groups and to fortify friendly co-operation among people of different races and religions in Singapore.
- To co-operate with other religious organizations in Singapore in the pursuance of peace and happiness.
- To propagate the Buddhist teachings as a fundamental religious practice, cultivate virtues and promote family happiness among its members as well as in the community.
- To study and promote all cultural matters relating to the world and those of Singapore in particular.
- To promote goodwill and fellowship among the members through the medium of social meetings, meaningful recreation, gatherings and other such functions.
- To organize Dharma study groups and hold Dharma talks on the Buddhist doctrine.
- To acquire books, art collections, manuscripts, etc. for a reference library of Buddhist literature and souvenirs.



- To organize and conduct study classes, seminars, forums, examinations and discussions relating to Buddhism.
- To promote and encourage moral education based on Buddhism, community welfare services, charitable activities and healthy recreation.
- To provide assistance to educational and charitable institutions where necessary, in line with the advancement of education and culture, which the Annual General Meeting or the Management Committee may decide upon from time to time.
- To provide facilities for study and research on the Buddha's teachings.
- To co-ordinate the religious and social activities of Buddhists, as well as participate in community services.
- To foster and develop interest and appreciation of Buddhist cultural activities.
- To promote harmony and understanding among different religions.
- To study and do research in the teachings, literature, drama, music and practices of Buddhist communities.
- To promote Buddhist Culture by publishing books, magazines, newsletters, as well as by organizing seminars, forums, discussion groups and talks.
- To set up libraries to encourage reading and study of the Buddhist doctrine in order to upgrade moral cultivation.
- To conduct healthy recreational activities in order to promote friendship and mutual understanding among members, irrespective of race or cultural background.

1.4 Corporate Governance

- As a registered charity, Fu Hui Buddhist Cultural Centre (FHBC) is committed to the established standards of corporate governance in Singapore.
- FHBC believes that strong corporate governance is in its best interests, and FHBC is committed towards the standards required.
- FHBC is guided by a set of corporate governance guidelines, based on best practices in the corporate and voluntary sectors.



2 POLICIES

2.1 Finance and Funding Policy

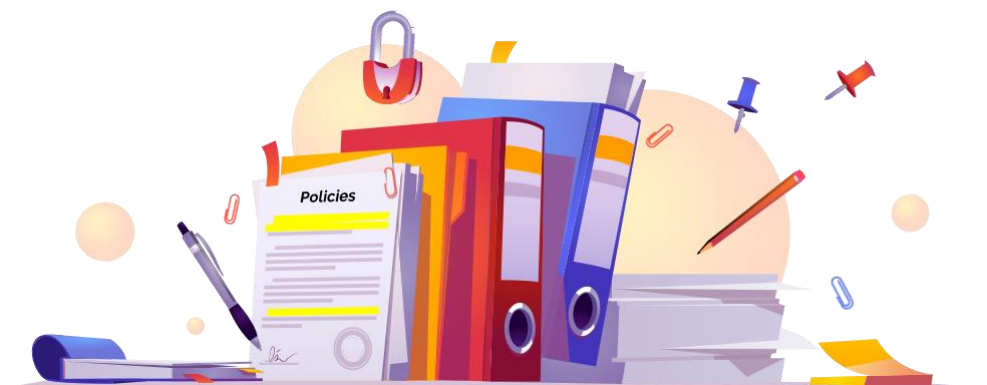
- As a voluntary and charitable organization, we rely totally on public support.
- Funds for the Centre were mainly from voluntary donations or contributions by members and well-wishers.
These funds shall be used in furtherance of the objectives of the Centre.

2.2 Conflict of Interest Policy

A Conflict of Interest Policy has been established with reference to National Council of Social Service's recommendation and existing practice. It provides clear guidelines and procedures to define and determine the course of action should conflicts of interest arise.

The key objectives of this policy are to preserve the integrity and transparency of the organization, promote public trust and confidence in the organization, as well as comply with the code of governance, incorporating measures to prevent actual, potential or perceived conflict of interest that could affect the integrity, fairness and accountability and that any Executive Committee member, staff or volunteer serving shall act in the best interest of the organization.

The said policy includes standard operating procedures in handling disclosure of a conflict of interest and how to address any conflict that arises.



2.3 Reserves Policy

Our reserve position as at the financial year ended 31 March 2020 is as follows:

	Current Year	Previous Year	% Increase/ (Decrease)
Unrestricted Funds (Reserves)	S\$	S\$	S\$
- General Funds	6,666,498	5,552,785	20%
Restricted/Designated Funds			
- Venerable Yen Pei Cultural and Academic Fund	425,790	425,790	0%
Total Funds¹	7,092,288	5,978,575	19%
Ratio of Reserves² to Annual Operating Expenditure³	6.30	4.54	39%

The reserves that we have set aside provide financial stability and the means for the development of our principal activities. The current level of reserves at \$6.7 million is adequate to fund 6.30 years of annual operating expenditure. However, the reserves include the fixed assets of \$125,299 which are required for the continued operations of our organization.

Adjusting for such fixed assets and depreciation (non-cash outlay) at operating expenditure, on a cash basis, this figure would be reduced to 6.25 years. We intend to increase our reserves at a level, which is at least equivalent to a ratio of 5.0 years. We intend to use the reserves for religious, cultural and welfare activities.

The Executive Committee regularly reviews the amount of reserves that are required to ensure that they are adequate to fulfil our continuing obligations.

¹ Total funds include unrestricted, restricted, designated and endowment funds.

² Unrestricted Funds.

³ Expenditure for Charitable Activities as well as Operating and Administrative Expenses.

3 REVIEW OF THE YEAR 2020

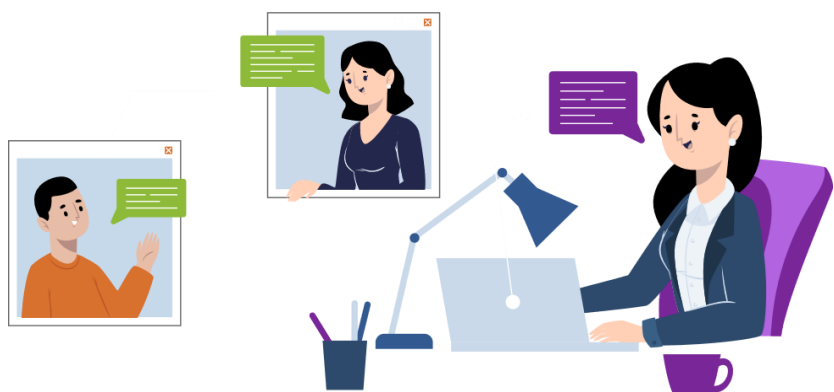
3.1 STAFF STRENGTH

- There were 7 staff members as at 31 December 2020. Total staff costs and emoluments for FY 2020 were \$240,309.05.
- There was no employee with emolument above \$100,000.
- As at 31 December 2020, the break-down of staff strength was as follows:

DESCRIPTION	STAFF ON PAYROLL		CONTRACT (LOCAL)
	LOCAL	FOREIGN	
Admin cum Accounts Executive	2	-	-
Administrator	1	-	3
Cashier	2	-	-
Cleaner	1	-	-
Kitchen Helper	-	-	-
General Worker	1	-	-
Total No. of Staff	7	0	3

Key Management Personnel Compensation

- Key management personnel of the Centre are those persons having authority and responsibility for planning, directing and controlling the activities of the Centre.
- No compensation is made to any of the Executive Committee members of the Centre as their appointments are honorary.



3.2 PROGRAMMES

FU HUI DHARMA EDUCATION CENTRE (FHDEC)

3.2.1 Sunday School Dharma Classes

- The Sunday School had an initial enrolment of 597 students for the year 2020, comprising 167 children, 78 youths and 352 adults. A total of 50 classes (33 children classes from K1 to P6, 4 youth classes and 13 adult classes) were planned, to be supported by 62 volunteer Dharma teachers and 7 volunteer relief teachers.
- However, Dharma lessons for all levels, scheduled to commence after the Lunar New Year, were suspended in the year 2020 due to the outbreak of COVID-19 pandemic.
- FHDEC held a Teachers' Training Course for our volunteer Dharma teachers, with two online sessions held on 04/07/20 and 11/07/20, to impart pedagogical methods and supportive skills for conducting Dharma classes. In the first session "Art Psychology for Children's Growth", Ms Yeo Hwee Hong, a child psychologist and expressive art therapist, shared on pedagogical strategies using art expression for emotional management. In the second session, Dr Hoong Wee Min, a clinical psychologist and expressive art therapist, shared on "Teaching Management for Dharma Classes".
- FHDEC conducted another training course for volunteer Dharma teachers on how to deliver online Dharma lessons on 12/4/2020, 22/11/2020 and 20/12/2020.

3.2.2 Fu Hui Alumni

- 8 Dharma-sharing sessions were planned for the year 2020, with teachers and students of Fu Hui Alumni as the speakers. The sharing sessions were planned to be held on Sundays, from 11 am to 12.30 pm.
- However, these Dharma-sharing sessions, scheduled to commence after the Lunar New Year, were suspended in 2020 due to the COVID-19 pandemic.

3.3 EVENTS AND ACTIVITIES

- The major annual FHBC events for Vesak Celebration (Candlelight Procession and 3-Step-1-Bow Peace Homage at Hougang Stadium) were cancelled due to the COVID-pandemic.
- In June, as our nation moved into Phase 2 of re-opening after the circuit breaker, FHBC gradually resumed our regular activities, including morning prayer services on Sundays and monthly Dharma Assembly on the Buddha of Healing. All activities are conducted in compliance with Safe Management Measures to safeguard everyone's health.
- The major annual events of Fu Hui Dharma Education Centre (including Orientation and School Opening Ceremony, Children Dharma Camp, Youth Dharma Camp, Dharma Examinations and Graduation Ceremony) were cancelled due to the COVID-19 pandemic.
- **2 September 2020 - Ullambana Day (Offerings to the Buddhist Sangha)**
Devotees made offerings to the Buddhist Sangha (monastic community) in this meritorious ceremony of gratitude.
- **14 November 2020 - Fu Hui Day of Gratitude**
FHBC held a memorial service to commemorate the 24th anniversary of the demise of our founder, the late Venerable Yen Pei. In compliance with the Safe Management Measures on limiting the number of participants, this event was conducted in two sessions held in the morning and afternoon respectively.





3.4 OTHER ENRICHMENT COURSES

Date	Class	Instructor
Tuesday evenings (lessons suspended from 25/02/20 due to COVID-19 pandemic and resumed since 27/10/20)	Guided Reading of <i>Surangama Sutra</i> 佛教经论导读—《楞严经》	Mr Zheng Zixiong (郑子雄居士)
Thursday evenings (lessons suspended from 20/02/20 due to COVID-19 pandemic and resumed since 29/10/20)	Guided Reading of <i>Compendium of the Great Vehicle Teachings (Mahayanasangraha)</i> 佛教经论导读—《摄大乘论》	Mr Zheng Zixiong (郑子雄居士)
Thursday evenings (lessons suspended due to COVID-19 pandemic)	Hatha Yoga Class 哈达瑜伽班	Mr Jack Ong See Seng (王志新先生) Yoga Instructor
Sunday mornings (lessons suspended due to COVID-19 pandemic)	Zither Class (A), Zither Class (B) 古筝 (A 班), 古筝 (B 班)	Ms Lu Jing (吕静女士) Zither Instructor
Sunday evenings (lessons suspended due to COVID-19 pandemic)	Adults' Chinese Calligraphy 成人书法班	Mr Yong Cheong Thye (杨昌泰先生), Calligrapher
Sunday evenings (lessons suspended due to COVID-19 pandemic)	Fu Hui Choir 福慧合唱团	Ms He Caixia (何彩霞女士) - Music Instructor Ms Xie Xinying (谢馨莹女士) - Pianist

3.5 Fu Hui Library

- There are over 9,000 books and 20 types of magazines in the library collection, of which 90% are in the Chinese language.
- The library opening hours were 9.00 am to 5.00 pm on Mondays to Saturdays and 8.30 am to 4.30 pm on Sundays. The library was closed from April 2020 due to the COVID-19 pandemic.



3.6 Publications

Fu Hui Buddhist Cultural Centre published *Grace Quarterly* 《慈恩》, Issues 53, 54, 55 and 56 in the year 2020.

4 COMMITMENTS AND FUTURE PLANS

4.1 Commitments

FHBCC strives for excellence as a cultural centre, by fostering public interest and appreciation of Buddhist culture and arts, through various platforms and media.

FHBCC is committed to the promotion of moral education based on Buddhist teachings, by inculcating Buddhist values and life values through courses and talks.

FHBCC is committed to promote study and research in Buddhist philosophy, for moral uplift and increase in wisdom.

FHBCC promotes social harmony, by building strong bonds within the community through meaningful activities.

4.2 Future Plans

FHBCC shall increase our online programmes for cultural appreciation, Dharma-learning and volunteer training.

FHBCC shall upgrade its library through a digitisation project of our founder's Dharma writings and teachings, to preserve this precious Dharma legacy and make it more easily accessible to the public.

FHBCC shall provide support to monastics and lay people, to pursue graduate/postgraduate studies in Buddhist culture, psychology and philosophy.

FHBCC shall provide quality training to develop youth members for greater competencies to meet new challenges of the times, as well as to groom youth leaders.

4.3 In the Year Ahead

FHBCC shall step up the use of digital technologies in executing our programmes and activities, so as to keep on par with the digital evolution of our society, which is rapidly accelerated by the COVID-19 pandemic.

FHBCC shall enhance our Dharma Education programme through revamping the curriculum of FHDEC, to better promote moral education based on the Buddhist teachings.

FHBCC shall provide further professional training to upgrade the pedagogical skills of FHDEC volunteer teachers.

END