



福慧佛教文化中心
Fu Hui Buddhist Cultural Centre

ANNUAL REPORT 2021



Centre Daily Opening Hours: 9:00am to 4:00pm
Admin Office: Closed on Saturdays, Sundays and Public Holidays



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ANNUAL REPORT – 31 DECEMBER 2021

1 ORGANIZATION PROFILE

FU HUI BUDDHIST CULTURAL CENTRE was registered as a society on 2 July 1987 and under the Charities Act on 12 October 1994.

Charity Registration Number	: 1051
Unique Entity Number	: UEN S87SS0075A
Registered Address	: 105 Punggol Road, Singapore 546636
Banker	: United Overseas Bank Limited, Parkway Parade Branch Standard Chartered Bank(s) Ltd
Auditor	: Robert Yam & Co PAC
Honorary Legal Advisors	: Mr Khor Thiam Beng, Mr Khor Wee Siong
Executive Committee	: The Executive Committee for the term from 19 July 2021 to 30 June 2025 was elected at the Extraordinary General Meeting held on 17 July 2021.

No.	FU HUI BUDDHIST CULTURAL CENTRE (2021 – 2025)		Board Meeting Attendance in Year 2021
1	President	Venerable Kuan Yan, <i>BBM</i>	3/3
2	Vice President	Mr Teo Geok Heng	3/3
3	Honorary Secretary	Mr Toh Yew Teck	3/3
4	Honorary Assistant Secretary	Ms Mabel Lim May Poh	3/3
5	Honorary Treasurer	Ms Marie Seah Li Kheng	3/3
6	Honorary Assistant Treasurer	Mr Toh Seng Poh	3/3
7	Committee Member	Ms Lim Siew Hong	3/3
8	Committee Member	Ms Kwang Siew Lang	3/3
9	Committee Member	Ms Lee May Leng	3/3

CHANGE OF NAME to “FU HUI BUDDHIST CULTURAL CENTRE”

Pursuant to regulation 9 of the Societies Regulations (Rg 1), the Registrar of Societies has, under section 11(1) of the Societies Act, approved the change of name of “Buddhist Cultural Centre” to “FU HUI BUDDHIST CULTURAL CENTRE” with effect from 3rd September 2013.

The gazette notification effecting the change of name from “Buddhist Cultural Centre” to “FU HUI BUDDHIST CULTURAL CENTRE” was published in the Government Gazette, Electronic Edition on 12/09/2013 vide Notification Number 2308.

1.1 VISION

Creating a Community of Individuals with Righteous Minds and leading Righteous Lives.

1.2 MISSION

To enable members to be more Mindful, as well as work towards achieving Harmonious and Cohesive Living through the Buddhist teachings (Dharma).

1.3 OBJECTIVES

- To promote mutual understanding among world cultural groups and to fortify friendly co-operation among people of different races and religions in Singapore.
- To co-operate with other religious organizations in Singapore in the pursuance of peace and happiness.
- To propagate the Buddhist teachings as a fundamental religious practice, cultivate virtues and promote family happiness among its members as well as in the community.
- To study and promote all cultural matters relating to the world and those of Singapore in particular.
- To promote goodwill and fellowship among the members through the medium of social meetings, meaningful recreation, gatherings and other such functions.
- To organize Dharma study groups and hold Dharma talks on the Buddhist doctrine.
- To acquire books, art collections, manuscripts, etc. for a reference library of Buddhist literature and souvenirs.
- To organize and conduct study classes, seminars, forums, examinations and discussions relating to Buddhism.
- To promote and encourage moral education based on Buddhism, community welfare services, charitable activities and healthy recreation.



- To provide assistance to educational and charitable institutions where necessary, in line with the advancement of education and culture, which the Annual General Meeting or the Management Committee may decide upon from time to time.
- To provide facilities for study and research on the Buddha's teachings.
- To co-ordinate the religious and social activities of Buddhists, as well as participate in community services.
- To foster and develop interest and appreciation of Buddhist cultural activities.
- To promote harmony and understanding among different religions.
- To study and do research in the teachings, literature, drama, music and practices of Buddhist communities.
- To promote Buddhist Culture by publishing books, magazines, newsletters, as well as by organizing seminars, forums, discussion groups and talks.
- To set up libraries to encourage reading and study of the Buddhist doctrine in order to upgrade moral cultivation.
- To conduct healthy recreational activities in order to promote friendship and mutual understanding among members, irrespective of race or cultural background.

1.4 CORPORATE GOVERNANCE

- As a registered charity, Fu Hui Buddhist Cultural Centre (FHBCC) is committed to the established standards of corporate governance in Singapore.
- FHBCC believes that strong corporate governance is in its best interests, and FHBCC is committed towards the standards required.
- FHBCC is guided by a set of corporate governance guidelines, based on best practices in the corporate and voluntary sectors.



2 POLICIES

2.1 FINANCE AND FUNDING POLICY

- As a voluntary and charitable organization, we rely totally on public support.
 - Funds for the Centre were mainly from voluntary donations or contributions by members and well-wishers.
- These funds shall be used in furtherance of the objectives of the Centre.

2.2 CONFLICT OF INTEREST POLICY

A Conflict of Interest Policy has been established with reference to National Council of Social Service's recommendation and existing practice. It provides clear guidelines and procedures to define and determine the course of action should conflicts of interest arise.

The key objectives of this policy are to preserve the integrity and transparency of the organization, promote public trust and confidence in the organization, as well as comply with the code of governance, incorporating measures to prevent actual, potential or perceived conflict of interest that could affect the integrity, fairness and accountability and that any Executive Committee member, staff or volunteer serving shall act in the best interest of the organization.

The said policy includes standard operating procedures in handling disclosure of a conflict of interest and how to address any conflict that arises.



2.3 RESERVES POLICY

Our reserve position as at the financial year ended 31 December 2021 is as follows:

	Current Year	Previous Year	% Increase/ (Decrease)
Unrestricted Funds (Reserves)	S\$	S\$	S\$
- General Funds	8,204,280	6,666,498	23%
Designated Funds			
- Venerable Yen Pei Cultural and Academic Fund	425,790	425,790	0%
Total Funds¹	8,630,070	7,092,288	22%
Ratio of Reserves² to Annual Operating Expenditure³	7.39	6.30	17%

The reserves that we have set aside provide financial stability and the means for the development of our principal activities. The current level of reserves at \$8.6 million is adequate to fund 7.39 years of annual operating expenditure. However, the reserves include the fixed assets of \$118,275 which are required for the continued operations of our organization.

Adjusting for such fixed assets and depreciation (non-cash outlay) at operating expenditure, on a cash basis, this figure would be reduced to 7.37 years. We intend to increase our reserves at a level, which is at least equivalent to a ratio of 7.0 years. We intend to use the reserves for religious, cultural and welfare activities.

The Executive Committee regularly reviews the amount of reserves that are required to ensure that they are adequate to fulfil our continuing obligations.

¹ Total funds include unrestricted, restricted, designated and endowment funds.

² Unrestricted Funds.

³ Expenditure for Charitable Activities as well as Operating and Administrative Expenses.

3 REVIEW OF THE YEAR 2021

3.1 STAFF STRENGTH

- There were 6 staff members as at 31 December 2021. Total staff costs and emoluments for FY 2021 were \$218,090.
- There was no employee with emolument above \$100,000.
- As at 31 December 2020, the break-down of staff strength was as follows:

DESCRIPTION	STAFF ON PAYROLL		CONTRACT (LOCAL)
	LOCAL	FOREIGN	
Admin cum Accounts Executive	2	-	-
Administrator	1	-	4
Cashier	2	-	-
Cleaner	1	-	-
Kitchen Helper	-	-	-
General Worker	-	-	-
Total No. of Staff	6	0	4

Key Management Personnel Compensation

- Key management personnel of the Centre are those persons having authority and responsibility for planning, directing and controlling the activities of the Centre.
- No compensation is made to any of the Executive Committee members of the Centre as their appointments are honorary.



3.2 PROGRAMMES

FU HUI DHARMA EDUCATION CENTRE (FHDEC)

3.2.1 Sunday School Dharma Classes

- The Sunday School had an initial enrolment of 405 students for the year 2021, comprising 49 children, 60 youths and 296 adults (214 adults in the morning session and 82 adults in the afternoon session). There were 28 classes in total, with weekly lessons facilitated by 54 volunteer Dharma teachers and 7 volunteer relief teachers.
- 31 Dharma lessons were originally scheduled, to be held from 7 March 2021 to 24 October 2021. Due to the evolving COVID-19 pandemic, the following adjustments were made to our plans.

3.2.1.1 Children Dharma Classes

- There was no recruitment of kindergarten students in 2021. Only students from Primary 1 to Primary 6 levels were enrolled.
- Commencement of the Children Dharma Classes was postponed to 4 April 2021.
- To protect the safety of our students, the assembly in the Main Hall was cancelled. Students reported directly to their respective classrooms instead.
- Lessons were conducted at staggered timings, to reduce congestion and risks of COVID-19 transmission.
- The children were led by their respective teachers and volunteers to enter and leave the classrooms by different entry and exit points.
- During Phase 2 (Heightened Alert), in-person lessons for all levels were suspended from the beginning of May till August. Online lessons were conducted for Primary 3, 4, 5 and 6 levels from 7 July 2021, with the morning and afternoon classes combined at their respective levels for online lessons held on Sunday mornings, from 9.30 am to 10.30 am.

3.2.1.2 Youth Dharma Classes

- The Youth Dharma Classes were less affected by the COVID-19 pandemic, as the teachers and youths were more proficient in the use of computer technology. Lessons for all four Youth Dharma Classes were conducted online, with Youth Classes A, B and C holding lessons from 9 am to 10.30 am, while the lessons of Youth Vibe Class were held from 11 am to 12 pm.
- The Youth Dharma Classes successfully held a virtual Vesak Celebration on 23 May 2021, in which both students and teachers experienced Vesak activities

such as bathing a figurine of baby Buddha, passing the light and blessings in novel, virtual ways, as well as pitted their knowledge of Buddhism through interactive games. It was a meaningful, technologically-modern observance of Vesak.

- The Youth Dharma Classes held a virtual Youth Day celebration on 20 July 2021. Our youths also acted in a pre-recorded video skit *Chang E's Holiday on Earth*, a modern fantasy about the Mid-Autumn Festival which was screened in “Sengkang Central Mid-Autumn Festival Virtual Celebration 2021”, held on 18 September 2021 via Facebook Live.

3.2.1.3 Adult Dharma Classes

- From March to April, the Adult Dharma Classes were held in separate locations at Levels 4 and 7 of Yen Pei Building, as well as the Wisdom Hall, and at staggered timings, so as to reduce mingling of students and gathering in groups.
 - During Phase 2 (Heightened Alert), lessons were suspended from the beginning of May and then resumed on 30 May 2021, with all lessons conducted online, until completion of the courses on 24 October 2021.
 - The Mahayana Buddhism Discussion Class was originally scheduled to be held from 14 March 2021 to 24 October 2021. However, due to lengthiness of the text *Lotus Sutra*, the lessons were extended till 12 December 2021, thus making a total of 35 lessons.
- A total of 383 students completed their respective courses of study in 2021.
 - Due to the conversion to online lessons, our volunteer teachers had to acquire new skills for preparing and delivering online lessons. In the spirit of mutual support and synergistic collaboration, the teachers who were more proficient in computer technology conducted training sessions, to impart the required skills to other volunteer teachers.
 - Teachers of the Children Dharma Classes also held regular meetings, to select as well as devise online teaching resources which were most suited to their students' needs, as well as to evaluate their online lesson delivery.

3.2.2 Fu Hui Alumni

- The regular sharing sessions for Fu Hui Alumni members were suspended in 2021 due to the COVID-19 pandemic.

3.3 EVENTS AND ACTIVITIES

- FHBCC held part of its regular activities, such as morning prayer services on Sunday mornings and monthly Dharma Assembly on the Buddha of Healing, in accordance with the prevailing capacity limit allowed. All activities were conducted in strict compliance with safe management measures to safeguard everyone's health.
- The major annual events of Fu Hui Dharma Education Centre, including Orientation and School Opening Ceremony, Children Dharma Camp and Graduation Ceremony, were not held due to the pandemic restrictions.
- **11 February 2021 - Lunar New Year Countdown**
A small-scale countdown was held to usher in the Year of the Tiger, with bell-chiming for peace and good health. The joyous event was held in full compliance with safe management measures.
- **12 - 26 May 2021 – Vesak Commemoration**
Amidst Phase 2 (Heightened Alert) of the COVID-19 pandemic, FHBCC did not hold large-scale events for Vesak Celebration, namely the annual Candlelight Procession and 3-Step-1-Bow Peace Homage.

FHBCC's scaled-down Vesak Celebrations included 4 sessions of "Vesak Infinite Light Dharma Assemblies" held on 12 May 2021, 13 May 2021, 19 May 2021 and 23 May 2021. The celebrations culminated in "Vesak Day Dharma Assembly", held on 26 May 2021.

Due to the restricted number of participants allowed in prayer congregations, as stipulated during Phase 2 (Heightened Alert), devotees who did not join the Dharma Assemblies took part in other activities, such as showering a baby figurine of Buddha, bell-chiming and blessings. All activities were conducted in compliance with safe management measures.



- **22 August 2021 - Ullambana Day (Offerings to the Buddhist Sangha)**
In this meritorious offering ceremony, devotees expressed sincere gratitude to the monastic community of FHBCC.
- **4 November 2021 - Fu Hui Day of Gratitude**
FHBCC commemorated the 25th anniversary of the demise of our founder, the late Venerable Yen Pei. A small-scale memorial service was held in compliance with safe management measures.



3.4 OTHER ENRICHMENT COURSES

Date	Class	Instructor
<u>Tuesday evenings</u> In-person lessons were suspended from 18/05/21 during Phase 2 (Heightened Alert) and resumed online from 08/06/21.	Guided Reading of <i>Surangama Sutra</i> 佛教经论导读—《楞严经》	Mr Zheng Zixiong (郑子雄居士)
<u>Thursday evenings</u> In-person lessons were suspended from 20/05/21 during Phase 2 (Heightened Alert) and resumed online from 10/06/21. This course was completed on 16/12/2021.	Guided Reading of <i>Commentary on "Compendium of the Great Vehicle Teachings (Mahayanasangraha)"</i> 佛教经论导读—《摄大乘论》	Mr Zheng Zixiong (郑子雄居士)
<u>Thursday evenings</u> new course which started on 23/12/2021, with lessons conducted online due to COVID-19 pandemic	Guided Reading of <i>"Treatise on Ornament of the Great Vehicle Discourses (Mahayanasutralankara)"</i> 佛教经论导读—《大乘庄严经论》	Mr Zheng Zixiong (郑子雄居士)
<u>Thursday evenings</u> lessons suspended due to COVID-19 pandemic	Hatha Yoga Class 哈达瑜伽班	Mr Jack Ong See Seng (王志新先生) Yoga Instructor
<u>Sunday mornings</u> lessons suspended due to COVID-19 pandemic	Zither Class (A), Zither Class (B) 古筝 (A 班), 古筝 (B 班)	Ms Lu Jing (吕静女士) Zither Instructor
<u>Sunday evenings</u> lessons suspended due to COVID-19 pandemic	Adults' Chinese Calligraphy 成人书法班	Mr Yong Cheong Thye (杨昌泰先生), Calligrapher
<u>Sunday evenings</u> lessons suspended due to COVID-19 pandemic	Fu Hui Choir 福慧合唱团	Ms Yang Wenning (杨汶宁女士) - Instructor

3.5 FU HUI LIBRARY

- There are over 9,000 books and 20 types of magazines in the library collection, of which 90% are in the Chinese language.
- The usual opening hours of the library are from 9.00 am to 5.00 pm on Mondays to Saturdays, 8.30 am to 4.30 pm on Sundays. The library had remained closed in 2021 due to the COVID-19 pandemic.



3.6 PUBLICATIONS

FHBCC published *Grace Quarterly* 《慈恩》, Issues 57, 58, 59 and 60 in the year 2021.

In July, FHBCC started to make *Grace Quarterly* available for browsing on its website, as well as started e-subscription to *Grace Quarterly*, whereby each new issue of *Grace Quarterly* was emailed directly, as a digital edition in pdf format, to e-subscribers.

The printer was changed in September, from Shotech Press Pte Ltd to Yung Shung Printrade Pte Ltd.

4 COMMITMENTS AND FUTURE PLANS

4.1 COMMITMENTS

- FHBCC strives for excellence as a cultural centre, by fostering public interest and appreciation of Buddhist culture and arts, through various platforms and media.
- FHBCC is committed to the promotion of moral education based on Buddhist teachings, by inculcating Buddhist values and life values through courses, talks, camps and other educational activities.
- FHBCC is committed to the promotion of psychological wellness, by conducting courses and retreats for the public to learn the theory and practice methods of Buddhist meditation.
- FHBCC is committed to promote study and research in Buddhist philosophy and psychology, for moral uplift and increase in wisdom.
- FHBCC promotes social harmony, by building strong bonds within the community through meaningful communal activities such as festive celebrations.

4.2 FUTURE PLANS

- FHBCC shall develop online programmes for cultural appreciation, learning of Buddhist teachings and volunteer training.
- FHBCC shall complete the digitisation project of our founder's writings and teachings, to preserve this precious legacy, as well as make it more easily accessible to the public by publishing the collection of teachings, together with their English translation, progressively on FHBCC website.
- FHBCC shall provide support to monastics and lay people, to pursue graduate/postgraduate studies in Buddhist culture, psychology and philosophy.
- FHBCC shall actively groom youths in character development, Buddhist education, aesthetic expression, as well as leadership competencies, to prepare a new generation of leaders to carry forward our programmes in moral education, mind development, cultural appreciation and volunteer services.



4.3 IN THE YEAR AHEAD

- FHBCC shall increasingly incorporate digital technologies in executing our programmes and activities, so as to keep on par with the rapidly accelerating digital evolution of our society.
- FHBCC shall enhance our Buddhist moral education programme, by revamping the curriculum of FHDEC as well as developing new teaching resources, which meet the evolving needs and address the evolving concerns of the times.
- FHBCC shall provide training to upgrade the pedagogical skills of FHDEC volunteer teachers, including skills in using digital media for delivering lessons.
- Promising youth leaders will understudy as assistant teachers in the Children Classes and assist in coordinating Children Camps.
- Greater scope will be given for youths in aesthetic expression, such as opportunities for them to showcase their talents in music and art.

